



Application for Employment

HIRING POLICY

It is the policy of this company to provide equal employment opportunities to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, physical or mental handicap or marital status.

POSITION APPLYING FOR: _____

PERSONAL INFORMATION

First Name Middle Initial Last Name

Street Address & Apt. # City State Zip Code

Mailing Address (if different from above) City State Zip Code

Home/Cell Telephone E-mail Address

Social Security # Drivers License # State

I am a U.S. Citizen or otherwise authorized to work in the United States on an unrestricted basis: Yes No

If No, please indicate your employment status, visa # and expiration: _____

Have you ever been convicted of a felony? Yes No

If Yes, please explain: _____

Have you ever served in the U.S. Military? Yes No

If Yes, please indicate branch of service, rank, dates served and any special honors: _____

LAST NAME:

FIRST NAME:

MIDDLE INITIAL:

EMPLOYMENT HISTORY

Present or Most Recent Employer

Employer: _____ Address: _____

Your Position: _____

Duties: _____

Dates of Employment: _____ to _____

Supervisor: _____ May we contact? Yes No

Reason for Leaving: _____

Prior Employer

Employer: _____ Address: _____

Your Position: _____

Duties: _____

Dates of Employment: _____ to _____

Supervisor: _____ May we contact? Yes No

Reason for Leaving: _____

Prior Employer

Employer: _____ Address: _____

Your Position: _____

Duties: _____

Dates of Employment: _____ to _____

Supervisor: _____ May we contact? Yes No

Reason for Leaving: _____

LAST NAME:

FIRST NAME:

MIDDLE INITIAL:

EDUCATION

High School

Name and Address: _____

Did you graduate? Yes No Attended from: _____ to _____

If you did not graduate, did you receive your diploma? Yes No

Special Honors or Awards: _____

Technical or Vocational School

Name and Address: _____

Did you graduate? Yes No Attended from: _____ to _____

Degree or Certificate: _____ Specialty: _____

Special Honors or Awards: _____

College or University

Name and Address: _____

Did you graduate? Yes No Attended from: _____ to _____

Degree or Certificate: _____ Major: _____

Special Honors or Awards: _____

College or University

Name and Address: _____

Did you graduate? Yes No Attended from: _____ to _____

Degree or Certificate: _____ Major: _____

Special Honors or Awards: _____

LAST NAME:

FIRST NAME:

MIDDLE INITIAL:

POSITION INFORMATION

Position Applying For: _____

How did you hear about the job? _____

What hours are you willing and able to work? _____

Are you able to work weekends and holidays? Yes No

When would you be able to start? _____

Are there any future dates you will be unable to work? _____

SKILLS

Please describe any skills you have that would apply well to the position you are applying for: _____

CERTIFICATION & AUTHORIZATION

I Certify that the above answers are true and complete to the best of my knowledge. I authorize the Lord Camden Inn to investigate any statement contained in this application. I understand that this application is not and is not intended to be any kind of contract or agreement. In the event of employment, I understand that any false or misleading information given in my application, correspondence, discussions or interview may result in immediate termination. I also understand that I am required to abide by all rules, regulations and policies of the Lord Camden Inn if hired.

Signature: _____ Date: _____